

**9.9: SUB PROCESS – INELIGIBLE STUDENTS**

Key Objectives	<ul style="list-style-type: none"> <li>▪ Prepare list of ineligible students</li> </ul>
Key Inputs	<ul style="list-style-type: none"> <li>▪ List of students having backlog</li> </ul>

**PROCESS DESCRIPTION**

Key Activities	Description
1. Deciding on ineligible students	1.1 The T&P committee should verify the details of all final year students as per the eligibility criteria.
	1.2 The ineligibility criteria should be defined as follows: <ul style="list-style-type: none"> <li>○ Student not meeting cut-off marks criteria.</li> <li>○ Student having backlog.</li> <li>○ Student who has been disconnected in the past</li> <li>○ Any other area as per Company's requirement</li> </ul>
	1.3 The T&P committee should convey the students about their eligibility status before they appear for any placement process.
	1.4 The T&P committee should keep a check of students who don't have backlogs before getting placed but get backlogs after placements. The committee should keep a record of such students.
	1.5 In case a student is having pending backlogs at the time of joining the company then the TPO should request the company to consider the student's case. The company is entitled to take the final decision of taking the student on board.
Key Outputs	<ul style="list-style-type: none"> <li>▪ List of ineligible students</li> </ul>
KPIs	<ul style="list-style-type: none"> <li>▪ Adherence to the eligibility criteria rules by the T&amp;P committee. It may differ for every Company</li> </ul>